

eMILPO web address <https://emilpo.ahrs.army.mil>

eMILPO will import National Guard data daily from ITAPDB.

Note: If a NG Soldier has a UIC that is not registered in DRRS-A and valid in eMILPO the Soldiers UIC will be converted to =NG0000 in eMILPO. Once eMILPO receives the UIC the Soldiers UIC will be updated in the next daily update.

The image shows two screenshots of the A.H.R.S. Web Portal. The left screenshot shows the 'Applications' menu with 'eMILPO' highlighted. A callout box points to it with the text 'Click on the eMILPO link'. The right screenshot shows the 'Account Selection' screen. A callout box points to the 'Account Type and Account Code' dropdown, which is set to 'UIC: WP5BAA'. The callout text says: 'Select account Type (if user has multiple), then click OK. All others will be taken to Main Menu directly.'

Authorized functions will be highlighted

The image shows the 'eMILPO Main Menu' for Official Use Only. It displays a list of authorized functions organized into categories:

- Personnel Services**
 - Emergency Notification
 - Personal
 - Service/Miscellaneous Dates
 - Military Spouse (MACP)
 - Family Member
 - Suspension of Favorable Personnel Actions
 - Individual Awards
 - Servicemembers' Group Life Insurance
 - Education
 - Lost Time
 - Field Determined Security Status
 - Citizenship
 - Certification
 - GI Bill
 - Assignment Considerations
 - Tests
 - Military Occupational Specialty
 - Overseas Assignment Data
 - Self-Professed Language
- Personnel Accounting**
 - Arrival
 - Attachment
 - Slotting
 - Duty Status
 - Soldier Patient History
 - Assignment History
 - Reserve Component Accounting
 - DFR/DFS
 - Transition/Loss
 - PCS Departure
 - RA Strength
 - Casualty Affairs
- Readiness**
 - Personnel Asset Visibility Report (PAVR)
 - Human Resource Authorizations Report (UMR)
 - Soldier Availability Deployment Tracking
 - Mass Soldier Availability Deployment Tracking
- Reassignments**
 - Schedule Briefing
 - Briefing Attendance
 - HQDA Reassignments
- PERSTEMPO**
 - Unassociated Soldier Events
 - Individual Event
 - Mass Event
 - Outprocessing Report
 - Threshold Management
 - Pay Management
- Workflow**
 - Inbox
 - Outbox
 - Delegate Role
- DTAS**
 - DTAS Soldier Record
 - TRN Upload
- Promotions**
 - Enlisted Reduction
 - Lateral Appointment
 - Promotion
 - Deny Promotion
 - Deny Promotion List Auto Integration
 - Special Category Promotion
 - Restore/Revoke Previous Rank
 - Correct Date Of Rank
 - Rank History
 - Enlisted Advancement Report (AAA-117)
 - Enlisted Promotion Report (AAA-294)
- View Only**
 - View Soldier Information
 - View Unit Information
- System Services**
 - Reports
 - System Administration
 - User Documentation

At the bottom, it states: 'Privacy Act Data in Accordance With Privacy Act of 1974 Dispose of this Properly'.

VIEW SOLDIER INFORMATION

For Official Use Only

View Soldier Information - Soldier Selection

Menu Help Print Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

Assigned Soldiers ☒ Attached Soldiers ☐

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|--------------------------|------|------|-----|
| <input type="checkbox"/> | | | |

Previous Next OK Clear Close

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View Soldier Information - Soldier Selection

Menu Help Print Exit

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Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|--------------------------|------|------------|------------|
| <input type="checkbox"/> | SPC | [REDACTED] | [REDACTED] |

Previous Next OK Clear Close

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View Soldier Information - Soldier Selection

This page allows the user to build a list of soldiers for processing.

Expand the Search Criteria picklist and select a search criteria. The user can select from the following choices: SSN (using all 9 digits), Last Name, or UIC.

Enter a value for the selected criteria in the text entry field below the Search Criteria picklist. The system permits wildcard searches and accepts both upper and lower case letters.

Click "ADD" to add the selected search criteria/value combination to the Selected Criteria text area. The user may submit only one search criterion at a time.

The user can remove the displayed search criteria/value combinations by highlighting the combination in the Selected Criteria text area and clicking "DEL".

The user can select between "Assigned Soldiers" or "Attached Soldiers" when building the search criteria, allowing the separation of assigned and attached soldiers in the search results. The system defaults to the selection "Assigned Soldiers".

Click "Search" to begin the search process. The user can continue to build the soldier list by adding new search criteria/value combinations and clicking "Search".

The system will notify the user of any discrepancies (i.e., invalid SSN, date or UIC format) found in the search process.

If no soldiers are found that match the selected search criteria/value combination, the system will display a message in the first data row of the soldier list to notify the user that no match was found.

Click "Reset" to clear all text fields.

Click "Cancel" to interrupt a search that has been initiated.

The system displays a list of soldiers (sorted by name) that matches the selected search criteria. If the user chooses to conduct an additional search, using new search criteria, the system will add the soldiers resulting from the search to the existing list, and resort the soldier list by name.

Select one or more soldiers by checking the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

Click "OK" to proceed. The system will display the View Soldier Information Soldier Data page for the first soldier on the list.

Click "Clear" to remove all soldiers from the soldier list and restart the search process.

Click "Close" to exit the page without processing. The system will display the Main Menu.

If the search results returns more than page, the user can navigate the pages by clicking "Next" or "Previous" where available.

SOLDIER AVAILABILITY DEPLOYMENT TRACKING

View Soldier Information - Soldier Data

The View Soldier Information—Soldier Data page allows you to view the following current data for the soldier:

Record Status

MPC

Service Component

Duty Status (**Defaulted to PDY for National Guard**)

Date of Last HIV Test

Date of Last Physical Exam

Physical Category

Physical Profile Factors (PULHES)

Temporary Physical Profile Factors (PULHES) (if they exist)

Medical Readiness Classification (MRC) Information

The system displays the soldier's Rank, Name, SSN, UIC, and Action as well as the soldier's position on the soldier list and the total number of soldiers from the list.

To view soldier information data for a Soldier, perform the following steps:

The system displays the current data for the soldier as read-only.

Guard Soldiers only not on active duty (M-Day). The 'Refresh' button is available to import data from ITAPDB if data is not current in eMILPO

Click "Next" to proceed to the next soldier from the soldier list, if any exist. If the current Soldier is the last or only soldier from the soldier list, the system returns you to the Main Menu.

Click "Close" to terminate the working session. The system returns you to the Main Menu.

**View Soldier Information -
Soldier Data**

This page allows the user to view soldier information data for the selected soldier.

- Click "Next" to proceed.
- Click "Close" to exit the page and terminate the working session.
- Click "Refresh" to update the Guard Soldier information.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA ACTION: View 1 of 1

Record Status: 1 - ASG TO RESERVE COMPO
MPC: E - ENLISTED
Service Component: G - NATIONAL GUARD OF THE UNITED STATES
Duty Status: PDY - PRESENT FOR DUTY
Date of Last HIV Test: 201502
Date of Last Physical Exam: 20160322
Physical Category: NO LIMITATION

Physical Profile Factors (PULHES)

Physical Capacity: 1 Upper Extremities: 1
Lower Extremities: 1 Hearing: 1
Vision: 1 Psychological: 1

Medical Readiness Classification (MRC)

MRC Code: 01 - SOLDIER IS CURRENT AND NO ISSUES
MRC Reasons:

Refresh Next Close

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Guard Soldiers only not on active duty (M-Day). The 'Refresh' button is available to import data from ITAPDB if data is not current in eMILPO

eMILPO Message

The information for Guard [REDACTED] has been refreshed from ITAP.

OK

Users can receive one of two messages after the Refresh process:

The information for Guard XXXXXXXXXX has been refreshed from ITAPDB- Most current data loaded.

Or

The system was unable to refresh all of the information for Guard XXXXXXXXXX from ITAPDB-There was an issue with the Soldiers record or a communication issue with ITAPDB.

eMILPO Message

The system was unable to refresh all of the information for Guard [REDACTED] from ITAP.

OK

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Soldier Availability Deployment Tracking - Soldier Selection

This page allows the user to build a list of soldiers for processing Soldier Availability Deployment Tracking.

Expand the Search Criteria picklist and select a search criteria. The user can select from the following choices: SSN (using all nine digits), Last Name, or UIC.

Enter a value for the selected criteria in the text-entry field below the Search Criteria picklist. The system permits wildcard searches and accepts both uppercase and lowercase letters.

Click ADD to add the selected search criteria/value combination to the Selected Criteria text area. The user may only submit one search criterion at a time.

The user can remove the displayed search criteria/value combinations by highlighting the combination in the Selected Criteria text area and clicking DEL.

Click Search to begin the search process. The user can continue to build the soldier list by adding new search criteria/value combinations and clicking Search.

The system notifies the user of any discrepancies (that is, invalid SSN, date, or UIC format) found in the search process.

If no soldiers are found that match the selected search criteria/value combination, the system displays a message in the first data row of the soldier list to notify the user that no match was found.

Click Reset to clear all text fields.

Click Cancel to interrupt a search that has been initiated.

The system displays a list of soldiers (sorted by name) that matches the selected search criteria. If the user chooses to conduct an additional search using new search criteria, the system adds the soldiers resulting from the search to the existing list and re-sorts the soldier list by name.

To select a soldier from the soldier list, click the corresponding radio button in the Select column.

Click OK to proceed. The system displays the Non-Availability Indicator History page for the selected soldier.

Click Clear to remove all soldiers from the soldier list and restart the search process.

Click Close to exit the page without processing. The system displays the Main Menu.

If the search results return more than one page, the user can navigate the pages by clicking Next or Previous where available.

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Soldier Availability Deployment Tracking - Soldier Selection

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

☐ Assigned Soldiers ☐ Attached Soldiers

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|--------------------------|------|------|-----|
| <input type="checkbox"/> | | | |

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Soldier Availability Deployment Tracking - Soldier Selection

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

☐ Assigned Soldiers ☐ Attached Soldiers

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|--------------------------|------|------|-----|
| <input type="checkbox"/> | | | |

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Soldier Availability Deployment Tracking - Soldier Selection

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

☐ Assigned Soldiers ☐ Attached Soldiers

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|--------------------------|------|------|-----|
| <input type="checkbox"/> | | | |

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Soldier Availability Deployment Tracking - Soldier Selection

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

☐ Assigned Soldiers ☐ Attached Soldiers

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|-------------------------------------|------|------|-----|
| <input checked="" type="checkbox"/> | SPC | | |
| <input checked="" type="checkbox"/> | PV2 | | |
| <input type="checkbox"/> | PFC | | |
| <input type="checkbox"/> | PFC | | |
| <input type="checkbox"/> | SGT | | |
| <input type="checkbox"/> | SPC | | |
| <input type="checkbox"/> | SPC | | |
| <input type="checkbox"/> | SGT | | |
| <input type="checkbox"/> | SGT | | |
| <input type="checkbox"/> | SPC | | |
| <input type="checkbox"/> | PV1 | | |
| <input type="checkbox"/> | SPC | | |
| <input type="checkbox"/> | SGT | | |
| <input type="checkbox"/> | 1LT | | |

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Soldier Availability Deployment Tracking—History

This page lists the Soldier Availability Deployment Tracking—History for the selected soldier and allows the user to add, update, or remove Soldier Availability Deployment Tracking records. The system displays the soldier's Rank, Name, SSN, and UIC.

The MRC Code provides an indication of whether the soldier is medically ready for deployment.

Commander's Medical Determination Code is the determination (Y/N) of whether the soldier is medically deployable.

The Action column indicates the available actions. /The Status column will show the user's completed actions.

The Non-Available Status column displays the Non-Availability Status for the Soldier Availability Deployment Tracking record.

The Non-Available Reason column displays the Non-Availability Reason for the Soldier Availability Deployment Tracking record.

The UIC column displays the UIC code associated with the Soldier Availability Deployment Tracking record.

The Unit Designation column displays the Unit Designation Text associated with the Soldier Availability Deployment Tracking record.

The Start Date column displays the starting date of the Soldier Availability Deployment Tracking record.

The End Date column displays the ending date of the Soldier Availability Deployment Tracking record.

The CDR's Decision Waiver column displays whether the non-available status has been waived.

To Add a New Soldier Availability Deployment Tracking Record:

Click on the Add Non-Availability Record checkbox.

To Update an Existing Soldier Availability Deployment Tracking Record:

Expand the Action picklist and select Update for the Soldier Availability Deployment Tracking record to be updated.

To Remove an Existing Soldier Availability Deployment Tracking Record:

Expand the Action picklist and select Remove for the Soldier Availability Deployment Tracking record to be removed.


After selecting all actions,

Click Submit. The system displays the Soldier Availability Deployment Tracking - Soldier Data page for the first selected action.

Click Close to terminate the working session and return to the Main Menu.

For Official Use Only

Soldier Availability Deployment Tracking - History



Menu Help Print Exit

This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

1LT [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: NON-AVAILABLE 14 of 80

MRC Code: 03 - NOT MEDICALLY READY/SOLDIER IS DEFICIENT/CDR DETERMINES SOME DEPLOYABILITY

Commander's Medical Determination: N

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|--------------|--------|--------------------------|--|--------|--------------------|------------|----------|-----------------------|
| Select One ▼ | | NAT - NON-AVAILABLE-TEMP | PENDING MILITARY OR CIVIL COURT ACTION | WP5BAA | 0356QMCM SUPPLY CO | 20160522 | 20160601 | |

☐ Add Non-Availability Record

Submit Next Close

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Soldier Availability Deployment Tracking - Soldier Data

This page allows the user to process Soldier Availability Deployment Tracking Data for the selected soldier. The system displays the soldier's Rank, Name, SSN, UIC and selected Action as read-only.

If the selected Action Type is Add:

Expand the Non-Available Status picklist and select an appropriate Non-Available Status. This is a required field.

Expand the Non-Availability Reason picklist and select a value of choice. This is a required field.

If the Non-Available Status/Reason combination can be waived, a checkbox is displayed allowing the non-availability to be waived.

Enter the Start Date in the provided text-entry field. This is a required field.

Enter the End Date in the provided text-entry field. This is a required field.

Enter any pertinent remarks in the Remarks field.

Click Save to save the current record and proceed to the next action if one exists. If the current page is the only action selected from the Listing page, the system returns the user to the Listing page, updating the Status column.


Click Reset to clear the fields.

Click Next to skip this action. The system detects for data entry on the page and prompts the user to save or discard the data accordingly. If no other selected action exists, the system returns the user to the Listing page, updating the Status column to show all completed actions.




Click Close to exit the page and return to the Listing page.

The system detects data entry on the page and prompts the user to save or discard the data accordingly. The system then returns the user to the Listing page, updating the Status column to show all completed actions.

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Soldier Availability Deployment Tracking - History



This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: AVAILABLE 1 of 6

MRC Code:

Commander's Medical Determination:

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|--------|--------|----------------------|----------------------|-----|------------------|------------|----------|-----------------------|
| | | | | | | | | |

➔

☒ Add Non-Availability Record

Submit

Next

Close

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Soldier Availability Deployment Tracking - Soldier Data



This page allows the user to enter Deployment Record.

In addition, if the Deployment Record is a non-availability that can be waived, the user may waive the it by checking the "Waiver this non-availability" checkbox.

Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Reset" to clear the fields. Click "Close" to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

* Non-Available Status:

Select One

* Non-Available Reason:

DEP - DEPLOYED
NAT - NON-AVAILABLE-TEMP
NAP - NON-AVAILABLE-PERM
SIT - IN-PROCESS/AWAITING TRANS
ARC - AVAILABLE - REAR CADRE
SPR - STABILIZED/PCS/RETIRE

* Start Date:

Remarks:

Save

Reset

Next




Close

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Soldier Availability Deployment Tracking - Soldier Data



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In addition, if the Deployment Record is a non-availability that can be waived, the user may waive the it by checking the "Waiver this non-availability" checkbox.

Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Reset" to clear the fields. Click "Close" to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

* Non-Available Status:

NAT - NON-AVAILABLE-TEMP

* Non-Available Reason:

AN - ASGN NOT JOINED
CC - COMMANDERS CALL
DP - DEPLOYED
EC - EDUCATION CAREER STABILIZATION
FP - FAMILY CARE PLAN
LS - TRANSITION LEAVE
LT - LEAVE/TDY
LZ - PENDING MILITARY OR CIVIL COURT ACTION
PA - ADOPTION
PD - POSTPARTUM OPERATIONAL DEFERMENT
PF - PROFIS CATEGORY
SM - SIMULTANEOUS MEMBERSHIP PROGRAM
TC - TCS
TN - MINIMUM TNG FOR DEPLOY NOT COMP
UP - UNSATISFACTORY PARTICIPATION

* Start Date:

Remarks:

Save

Reset


Next

Close

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Soldier Availability Deployment Tracking - Soldier Data –Con’t

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Soldier Availability Deployment Tracking - Soldier Data

Menu

Help

Print

Exit

This page allows the user to enter Deployment Record.

In addition, if the Deployment Record is a non-availability that can be waived, the user may waiver the it by checking the "Waiver this non-availability" checkbox.

Please enter or select the requested data. (*) denotes a required field.

- Click **"Save"** to save the current record. Click **"Next"** to proceed without saving.
- Click **"Reset"** to clear the fields. Click **"Close"** to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

* Non-Available Status: NAT - NON-AVAILABLE-TEMP

*Non-Available Reason: PA - ADOPTION

☒ Waiver this non-availability

* Start Date: 20160531

End Date: 20160801

Remarks: SM adopted a child

Save


Reset

Next

Close

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Soldier Availability Deployment Tracking - History

Menu

Help

Print

Exit

This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click **"Submit"** to proceed. Click **"Next"** to proceed without saving. Click **"Close"** to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: AVAILABLE 1 of 6

MRC Code:

Commander's Medical Determination:

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|------------|--------|--------------------------|----------------------|--------|--------------------|------------|----------|-----------------------|
| Select One | Added | NAT - NON-AVAILABLE-TEMP | ADOPTION | WP5BAA | 0356QMQM SUPPLY CO | 20160531 | 20160801 | Y |

☐ Add Non-Availability Record

Submit

Next

Close

Privacy Act Data in Accordance With Privacy Act of 1974
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Soldier Availability Deployment Tracking - History

This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: AVAILABLE 1 of 1

MRC Code:

Commander's Medical Determination:

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|--------|--------|--------------------------|----------------------|--------|--------------------|------------|----------|-----------------------|
| Update | | NAT - NON-AVAILABLE-TEMP | ADOPTION | WP5BAA | 0356QMOM SUPPLY CO | 20160531 | 20160801 | Y |

☐ Add Non-Availability Record

Submit Next Close

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Soldier Availability Deployment Tracking - Soldier Data

This page allows the user to enter Deployment Record.

In addition, if the Deployment Record is a non-availability that can be waived, the user may waive it by checking the "Waiver this non-availability" checkbox.

Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Reset" to clear the fields. Click "Close" to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

* Non-Available Status: NAT - NON-AVAILABLE-TEMP

* Non-Available Reason: PA - ADOPTION

☒ Waiver this non-availability

* Start Date: 20160531 End Date: 20160801

Remarks: SM adopted a child

Save Reset Next Close

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Soldier Availability Deployment Tracking - History

This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: NON-AVAILABLE 1 of 1

MRC Code:

Commander's Medical Determination:

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|------------|---------|--------------------------|----------------------|--------|--------------------|------------|----------|-----------------------|
| Select One | Updated | NAT - NON-AVAILABLE-TEMP | ADOPTION | WP5BAA | 0356QMOM SUPPLY CO | 20160531 | 20160801 | |

☐ Add Non-Availability Record

Submit Next Close

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If the selected Action Type is Update:

The system displays the soldier data page prepopulated with the existing values for the selected soldier's record. If the existing non-availability is already waived, a checkbox is displayed allowing the non-availability to be unwaived. The user can edit the values as necessary.

View System Validations for Soldier Availability Deployment Tracking The system dynamically enables data entry fields, picklist options, and required fields depending on the non-available reason.

The start date entered shall be greater than the earliest date of the following: BASD, PEBD, and Military EAD Date.

The start date may not be a future date.

The end date must be after the start date.


The end date may not be a future date except when the Non-Available Status is Non-Available-Temp (NAT), Stabilized/PCS/Retire (SPR), or Deployed (DEP).

The system creates an open PERSTEMPO event when the Soldier's non-available deployment data meets the following criteria: The Soldier does not have an open PERSTEMPO event and the Non-Available Status is DEP – DEPLOYED or the Non-Available Status is NAT - NON-AVAILABLE-TEMP and the Non-Available Reason is DP (DEPLOYED).

The system closes the existing open PERSTEMPO event first, creates a new open PERSTEMPO event, when the Soldier's non-available deployment data meet the following criteria and the Soldier has an open PERSTEMPO event: The Non-Available Status is DEP - DEPLOYED or the Non-Available Status is NAT - NON-AVAILABLE-TEMP and the Non-Available Reason is DP (DEPLOYED).

The system closes any open PERSTEMPO event when the Soldier's non-available deployment data is ended by a user and meets the following criteria: The Non-Available Status is DEP – DEPLOYED or the Non-Available Status is NAT - NON-AVAILABLE-TEMP and the Non-Available Reason is DP (DEPLOYED).

For Official Use Only



Soldier Availability Deployment Tracking - History

Menu

Help

Print

Exit

This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC █████ SSN: █████ UIC: WP5BAA STATUS: NON-AVAILABLE1 of 1

MRC Code:

Commander's Medical Determination:

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|--------|--------|--------------------------|----------------------|--------|--------------------|------------|----------|-----------------------|
| Remove | | NAT - NON-AVAILABLE-TEMP | ADOPTION | WP5BAA | 0356QMCM SUPPLY CO | 20160531 | 20160801 | |

☐ Add Non-Availability Record

Submit

Next

Close

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property

Soldier Availability Deployment Tracking - Soldier Data - Remove Mode

This page allows the user to remove a Soldier Availability Deployment Tracking Record for the selected soldier. The system displays the soldier's Rank, Name, SSN, and UIC.

The system then displays the soldier data page prepopulated with the existing values for the selected Soldier Availability Deployment Tracking Record as read-only.


Click Save to remove the current record and proceed to the next action if one exists.

Click Next to skip this action. If no other selected action exists, the system returns the user to the Listing page, updating the Status column to show all completed actions.

Click Close to exit the page and return to the Listing page.

The system detects data entry on the page and prompts the user to save or discard the data accordingly. The system then returns the user to the Listing page, updating the Status column to show all completed actions.

For Official Use Only



Soldier Availability Deployment Tracking - Soldier Data

Menu

Help

Print

Exit

This page allows the user to remove Deployment Record for the selected soldier.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Close" to exit the page and terminate the working session.

SPC █████ SSN: █████ UIC: WP5BAA Action: Remove

Non-Available Status: NAT - NON-AVAILABLE-TEMP

Non-Available Reason: ADOPTION

Start Date: 20160531End Date: 20160801

Remarks: SM adopted a child, commander removed waiver

Save

Next

Close

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For Official Use Only

eMILPO Message


Are you sure you want to remove this record?

Yes

No

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property

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Soldier Availability Deployment Tracking - History

Menu

Help

Print

Exit

This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC █████ SSN: █████ UIC: WP5BAA STATUS: AVAILABLE1 of 1

MRC Code:

Commander's Medical Determination:

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|------------|---------|--------------------------|----------------------|--------|--------------------|------------|----------|-----------------------|
| Select One | Removed | NAT - NON-AVAILABLE-TEMP | ADOPTION | WP5BAA | 0356QMCM SUPPLY CO | 20160531 | 20160801 | |

☐ Add Non-Availability Record

Submit

Next

Close

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property



Soldier Availability Deployment Tracking - Soldier Data



This page allows the user to enter Deployment Record.

In addition, if the Deployment Record is a non-availability that can be waived, the user may waive the it by checking the "Waiver this non-availability" checkbox.

Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Reset" to clear the fields. Click "Close" to exit the page and terminate the working session.

PV2 [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

* Non-Available Status: NAT - NON-AVAILABLE-TEMP

* Non-Available Reason: **Suspension**

* Start Date: [REDACTED]

Remarks: [REDACTED]

LZ - PENDING MILITARY OR CIVIL COURT ACTION

PD - POSTPARTUM OPERATIONAL DEFERMENT
PF - PROFIS CATEGORY
SM - SIMULTANEOUS MEMBERSHIP PROGRAM
TC - TCS
TN - MINIMUM TNG FOR DEPLOY NOT COMP
UP - UNSATISFACTORY PARTICIPATION

LZ-Pending Military or Civil Court Action- This SADT can be a Manual entry or auto generated by SFPA flag. User will receive this message when adding a manual LZ to remind them if the SADT should be based on an SFPA.

For Official Use Only

eMILPO Message

If this non-availability is for Court action, and not associated with a SFPA flag, click the Yes button to proceed. Otherwise, click the No button, and add the SFPA flag using the Suspension of Favorable Personnel Action to add the non-availability.

Yes

No

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For Official Use Only



Soldier Availability Deployment Tracking - Soldier Data



This page allows the user to enter Deployment Record.

In addition, if the Deployment Record is a non-availability that can be waived, the user may waive the it by checking the "Waiver this non-availability" checkbox.

Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Reset" to clear the fields. Click "Close" to exit the page and terminate the working session.

PV2 [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

* Non-Available Status: NAT - NON-AVAILABLE-TEMP

* Non-Available Reason: LZ - PENDING MILITARY OR CIVIL COURT ACTION

☒ Waiver this non-availability

* Start Date: 20160522 End Date: 20160715

Remarks: Soldier must appear in court but Commander has determined she is deployable and granted a waiver

Save Reset Next Close

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property

For Official Use Only



Soldier Availability Deployment Tracking - History



This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

PV2

SSN:

UIC: WP5BAA

STATUS: AVAILABLE

2 of 80

MRC Code:

01 - SOLDIER IS CURRENT AND NO ISSUES

Commander's Medical Determination:

Y

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|-----------------------|--------|--------------------------|--|--------|--------------------|------------|----------|-----------------------|
| <div>Select One</div> | | NAT - NON-AVAILABLE-TEMP | PENDING MILITARY OR CIVIL COURT ACTION | WP5BAA | 0356QMQM SUPPLY CO | 20160522 | 20160715 | Y |

☐ Add Non-Availability Record

Submit

Next

Close

Privacy Act Data in Accordance With Privacy Act of 1974
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For Official Use Only



Soldier Availability Deployment Tracking - Soldier Data



This page allows the user to enter Deployment Record.

In addition, if the Deployment Record is a non-availability that can be waived, the user may waive the it by checking the "Waiver this non-availability" checkbox.

Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Reset" to clear the fields. Click "Close" to exit the page and terminate the working session.

SPC [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

* Non-Available Status: NAP - NON-AVAILABLE-PERM

* Non-Available Reason: LA - LAUTENBERG

* Start Date: 20160522 End Date: [REDACTED]

Remarks: The NAP do not require an End date

Save Reset Next Close

Privacy Act Data in Accordance With Privacy Act of 1974
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NAP-Non-Available Permanent
NAP-SADT do not require an end date.

Non-Deploy Prec-Waiver Info

| DEPLOY_STATUS_CD | DEPLOY_RSN_CD | | AVAILABLE_INDICATOR | END_DT_REQUIRED | DEPLOY_STA_TUS_RSN_PRECEDENCE | WAIVER | INFO |
|------------------|---------------|--|---------------------|-----------------|-------------------------------|--------|---|
| 1-DEP | | DEPLOYED WITH UNIT (The Soldier is Available when they have Code-DEP Soldiers is Deployed with their unit) | *Y | Y | 1 | N | User Input |
| 2-NAT | MP | MISSING/POW | N | N | 2 | N | DYST changed to/from 'MIS, MIA, CAP, INT' |
| 2-NAT | AW | AWOL-(ABSENT WITHOUT LEAVE) | N | N | 3 | N | DYST changed to/from 'AWL, AWC' |
| 3-NAP | LA | LAUTENBURG AMENDMENT | N | N | 4 | N | User Input |
| 3-NAP | SS | SOLE SURVIVING FAMILY MEMBER | N | N | 5 | Y | User Input |
| 3-NAP | CO | CONSCIENTIOUS OBJECTOR | N | N | 6 | Y | User Input |
| 2-NAT | LR | ARREST AND CONFINEMENT | N | N | 7 | N | DYST changed to/from 'CCA, CMA, SCA, SMA' |
| 2-NAT | LI | UNDER CRIMINAL INVESTIGATION BY MILITARY/CIVIL AUTHORITIES | N | N | 8 | Y | SFPA changed to/from 'LA' 'MA' |
| 2-NAT | LZ | PENDING MILITARY OR CIVIL COURT ACTION | N | Y | 9 | Y | SFPA changed to/from 'AA' 'UA' 'VA'/User Input |
| 2-NAT | LD | PENDING ADMINISTRATIVE/LEGAL DISCHARGE OR SEPARATION | N | N | 10 | N | SFPA changed to/from 'BA' 'WA' |
| 2-NAT | CS | SOLDIER IS UNDER THE AGE OF 18 | N | Y | 11 | N | DOB calculation less than/greater than 18 years |
| 2-NAT | PD | POSTPARTUM OPERATIONAL DEFERMENT | N | Y | 12 | Y | User Input |
| 2-NAT | PA | ADOPTION | N | Y | 13 | Y | User Input |
| 2-NAT | DP | DEPLOYED (INDIVIDUALLY NOT WITH THE UNIT) | N | Y | 14 | N | User Input |
| 2-NAT | LT | LEAVE/TDY | N | Y | 15 | Y | User Input |
| 2-NAT | LS | TRANSITION LEAVE | N | Y | 16 | Y | User Input |
| 2-NAT | FP | NO APPROVED FAMILY CARE PLAN | N | Y | 17 | N | User Input |
| 2-NAT | TC | TCS-(TEMPORARY CHANGE OF STATION) | N | Y | 18 | N | User Input |
| 2-NAT | *TN | MINIMUM TRAINING FOR DEPLOYMENT NOT COMPLETED | N | Y | 19 | Y | User Input |
| 2-NAT | *SM | SIMULTANEOUS MEMBERSHIP PROGRAM | N | Y | 20 | Y | User Input |
| 2-NAT | *UP | UNSATISFACTORY PARTICIPANT | N | Y | 21 | Y | User Input |
| 2-NAT | *AN | ASSIGNED NOT JOINED | N | Y | 22 | Y | User Input |
| 2-NAT | *EC | EDUCATION CAREER STABILIZATION | N | Y | 23 | Y | User Input |
| 2-NAT | PF | PROFIS CATEGORY | N | Y | 24 | Y | User Input |
| 2-NAT | CC | COMMANDERS CALL | N | Y | 25 | N | User Input NEW 10 Jun 16 |
| 4-SIT | IN | IN-PROCESS/AWAITING TRANS | Y | Y | 26 | N | User Input |
| 4-SIT | TS | THEATER SPECIFIC INDIVIDUAL READINESS NOT COMPLETE | Y | Y | 27 | N | User Input |
| 4-SIT | PS | PENDING SRP | Y | Y | 28 | N | User Input |
| 5-ARC | RC | REAR CADRE | Y | Y | 29 | N | User Input |
| 5-ARC | DL | LATE DEPLOYER | Y | Y | 30 | N | User Input |
| 6-SRP | SD | STABILIZED DWELL TIME | Y | Y | 31 | N | User Input |
| 6-SRP | PC | PERMANENT CHANGE OF STATION | Y | Y | 32 | N | User Input |
| 5-ARC | RM | REDEPLOYED END OF MISSION | Y | Y | 33 | N | User Input |
| 6-SRP | RT | DA APPROVED RETIREMENT | Y | Y | 34 | N | User Input |
| 6-SRP | ET | ETS/SEPARATION | Y | Y | 35 | N | User Input |
| 5-ARC | AR | ASSIGNED FOR RESET | Y | Y | 36 | N | User Input |
| 4-SIT | **CD | COMMANDER'S DECISION | Y | Y | 37 | N | Waiver selected |

*(RC ONLY)

**eMILPO generates the 4-SIT(CD) to TAPDB and stores this date in eMILPO. eMILPO only displays the (Y/N) for each administrative Non-Availability Reason waiver. Basically a place holder until HRC is ready to use the Commander's decision Y/N.

Suspension of Favorable Personnel Actions

Note: The Suspension of Favorable Personnel Actions (SFPA) function should only be used when the SFPA data is not available in ITAPDB and the user has attempted to retrieve the data thru the View Soldier Information 'Refresh Button'.

Suspension of Favorable Personnel Actions - Soldier Selection

This page allows the user to build a list of soldiers for processing suspension of favorable personnel actions.

Expand the Search Criteria picklist and select a search criteria. The user can select from the following choices: SSN (using all 9 digits), Last Name, or UIC.

Enter a value for the selected criteria in the text entry field below the Search Criteria picklist.

Click "ADD" to add the selected search criteria/value combination to the Selected Criteria text area. The user may only submit one search criteria at a time.

The user can remove the displayed search criteria/value combination by highlighting the combination in the Selected Criteria text area and clicking "DEL".

The user can select between "Assigned Soldiers" or "Attached Soldiers" when building the search criteria, allowing the separation of assigned and attached soldiers in the search results. The system defaults to the selection "Assigned Soldiers".

Click "Search" to begin the search process. The user can continue to build the soldier list by adding new search criteria/value combinations and clicking "Search".

The system will notify the user of any discrepancies (i.e., invalid SSN, date or UIC format) found in the search process.

If no soldiers are found that match the selected search criteria/value combination, the system will display a message in the first data row of the soldier list to notify the user that no match was found.

Click "Reset" to clear all text fields.

Click "Cancel" to interrupt a search that has been initiated.

The system displays a list of soldiers (sorted by name) that matches the selected search criteria. If the user chooses to conduct an additional search, using new search criteria, the system will add the soldiers resulting from the search to the existing list, and resort the soldier list by name.

Select soldiers by checking the corresponding checkboxes in the Select column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

Click "OK" to proceed. The system will display the Suspension of Favorable Personnel Actions Listing page for the first soldier on the list.

Click "Clear" to remove all soldiers from the soldier list and restart the search process.

Click "Close" to exit the page without processing. The system will display the Main Menu.

If the search result(s) returns more than one page, the user can navigate the pages by clicking "Next" or "Previous" where available.

For Official Use Only

Suspension of Favorable Personnel Actions - Soldier Selection

Menu Help Print Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

☒ Assigned Soldiers ☐ Attached Soldiers

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|--------------------------|------|------|-----|
| <input type="checkbox"/> | | | |

Page 1 of 1

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Suspension of Favorable Personnel Actions - Soldier Selection

Menu Help Print Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

☒ Assigned Soldiers ☐ Attached Soldiers

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

| Select Deselect | Rank | Name | SSN |
|-------------------------------------|------|------------|------------|
| <input checked="" type="checkbox"/> | SPC | [REDACTED] | [REDACTED] |

Page 1 of 1

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Suspension of Favorable Personnel Actions - Soldier Data -

Add Mode

This page allows the user to initiate a new SFPA flag for the selected soldier. The system displays the selected soldier's Rank, Name, SSN, UIC, and Action as well as the soldier's position on the soldier list and the total number of soldiers from the list.

Expand the Flag Reason picklist and select the appropriate choice to indicate the basis for the suspension. This is a required field.

Provide the Effective Date as required.

Provide an Expiration Date for the flag if the data is available.

Provide any pertinent remarks for the flag in the Remarks text area as necessary.

To initiate an additional flag, check the Initiate Additional SFPA Flag checkbox.

Click "Save" to save the current record. The system will validate the user's data entry and update the database. If the SFPA generates a soldier non-availability, a decision message is displayed allowing the commander to waiver the non-availability by clicking the Yes button or leave the soldier non-available by clicking the No button. The system will then forward the user to the next selected action from the Listing page, if one exists. If the current page is the only or last selected action, the system will return the user to the Listing page, updating the Status column to show all successful actions.

Click "Reset" to clear the fields and reset the selections to their original values.

Click "Next" to skip this action and proceed to the next selected action from the Listing page, if one exists. The system will detect data entry on the page and prompt the user to either save or discard the data accordingly.

Click "Close" to terminate the working session. The system will detect data entry on the page and prompt the user to either save or discard the data accordingly. Otherwise, the system will return the user to the Main Menu.

For Official Use Only

Suspension of Favorable Personnel Actions Listing

Menu Help Print Exit

This page allows the user to initiate, update or remove/finalize one or multiple SFPA flags. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove/finalize existing flags. Click on the checkbox to initiate a new flag.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

| SPC | SSN | UIC | WP5BAA | 1 of 1 | | |
|--------|--------|-----------|--------|----------------|-----------------|--------|
| Action | Status | Flag Type | Reason | Effective Date | Expiration Date | Report |

☒ Initiate SFPA Flag

Submit Next Close

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property

For Official Use Only

Suspension of Favorable Personnel Actions - Soldier Data

Menu Help Print Exit

This page allows the user to initiate SFPA flags for the selected soldier. Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Next" to proceed without saving.
- Click "Reset" to clear the fields. Click "Close" to exit the page and terminate the working session.

| SPC | SSN | UIC | WP5BAA | Action | Add | 1 of 1 |
|------------------|-----------------------------------|-----|--------|--------|-----|--------|
| *Flag Reason: | M - LAW ENFORCEMENT INVESTIGATION | | | | | |
| *Effective Date: | 20160522 | | | | | |
| Expiration Date: | | | | | | |
| Remarks: | | | | | | |

☐ Initiate Additional SFPA Flags

Save Reset Next Close

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property

eMILPO Message

Please note that the SFPA M/LAW ENFORCEMENT INVESTIGATION generates a Soldier Availability Deployment Tracking of LI/UNDER CRIMINAL INVESTIGATION BY MILITARY/CIVIL AUTHORITIES.

Commander: Do you wish to make this Soldier available?
Select 'Yes' to waiver the soldier's non-availability. Otherwise, select 'No' to keep the Soldier non-available unless subsequently waived using the Soldier Availability Deployment Tracking or PAVR functions, or is closed/removed with the finalization of the SFPA.

→

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Properly

Suspension of Favorable Personnel Actions Listing



This page allows the user to initiate, update or remove/finalize one or multiple SFPA flags. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove/finalize existing flags. Click on the checkbox to initiate a new flag.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

| SPC: [REDACTED] | | SSN: [REDACTED] | UIC: WP5BAA | | 1 of 1 | |
|-----------------|--------|-----------------|-------------------------------|----------------|-----------------|-------------|
| Action | Status | Flag Type | Reason | Effective Date | Expiration Date | Report |
| Select One ▼ | Added | INITIAL REPORT | LAW ENFORCEMENT INVESTIGATION | 20160522 | | DA Form 268 |

☐ Initiate SFPA Flag

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Dispose of this Properly

After initializing SFPA, AA, BA, LA, MA, UA, VA, WA
eMILPO will auto generate a Soldier Availability
Deployment Tracking (SADT) Record

Soldier Availability Deployment Tracking - History



This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC: [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: AVAILABLE 1 of 1

MRC Code:

Commander's Medical Determination:

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|--------------|--------|--------------------------|--|--------|--------------------|------------|----------|-----------------------|
| Select One ▼ | | NAT - NON-AVAILABLE-TEMP | UNDER CRIMINAL INVESTIGATION BY MILITARY/CIVIL AUTHORITIES | WP5BAA | 0356QMOM SUPPLY CO | 20160522 | 20190522 | Y |

☐ Add Non-Availability Record

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Dispose of this Properly

For Official Use Only

Suspension of Favorable Personnel Actions - Soldier Selection



This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Selected Criteria:

☒ Assigned Soldiers ☐ Attached Soldiers

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

Page 1 of 1

| Select Deselect | Rank | Name | SSN |
|-------------------------------------|------|------------|------------|
| <input checked="" type="checkbox"/> | 1LT | [REDACTED] | [REDACTED] |

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Dispose of this Property

Suspension of Favorable Personnel Actions - Soldier Data -

Remove/Finalize Mode

This page allows the user to remove/finalize a current SFP flag for the selected soldier. The system displays the selected soldier's Rank, Name, SSN, UIC, and Action as well as the soldier's position on the soldier list and the total number of soldiers from the list.

Select a Flag Type from the corresponding picklist indicating the type of finalization for the flag. This is a required field.

The system displays the Flag Reason as read-only.

Enter an Effective Date for the flag. This is a required field.

Enter any pertinent Remarks in the provided text area.

Click "Save" to remove the current record. The system will validate the user's data entry and update the database. The system will then forward the user to the next selected action from the Listing page, if one exists. If the current page is the only or last selected action, the system will return the user to the Listing page, updating the Status column to show all successful actions.

Click "Next" to skip this action and proceed to the next selected action from the Listing page, if one exists. The system will detect data entry on the page and prompt the user to either save or discard the data accordingly.

Click "Close" to terminate the working session. The system will detect data entry on the page and prompt the user to either save or discard the data accordingly. Otherwise, the system will return the user to the Main Menu.

For Official Use Only

Suspension of Favorable Personnel Actions - Soldier Data



This page allows the user to remove/finalize SFP flags for the selected soldier. Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to remove/finalize the current record. Click "Next" to proceed without saving.
- Click "Close" to exit the page and return to the Listing page.

1LT [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Remove/Finalize 1 of 1

*Flag Type:

Flag Reason: ADVERSE-ACTION

*Effective Date:

Remarks:

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property

For Official Use Only

Suspension of Favorable Personnel Actions Listing



This page allows the user to initiate, update or remove/finalize one or multiple SFP flags. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove/finalize existing flags. Click on the checkbox to initiate a new flag.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

| 1LT [REDACTED] | | SSN: [REDACTED] UIC: WP5BAA | | 1 of 1 | | |
|--|--------|-----------------------------|----------------|----------------|-----------------|-------------|
| Action | Status | Flag Type | Reason | Effective Date | Expiration Date | Report |
| <input type="button" value="Remove/Finalize"/> | | INITIAL REPORT | ADVERSE-ACTION | 20160522 | | DA Form 268 |

☐ Initiate SFP Flag

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eMILPO Message

Are you sure you want to **remove** this record?

Yes

No

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Suspension of Favorable Personnel Actions Listing



This page allows the user to initiate, update or remove/finalize one or multiple SFPA flags. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove/finalize existing flags. Click on the checkbox to initiate a new flag.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

| 1LT [REDACTED] | | SSN: [REDACTED] | UIC: WP5BAA | | 1 of 1 | |
|----------------|-------------------|--------------------------|----------------|----------------|-----------------|-------------|
| Action | Status | Flag Type | Reason | Effective Date | Expiration Date | Report |
| Select One | Removed/Finalized | FINAL-UNFAVORABLE REPORT | ADVERSE-ACTION | 20160601 | | DA Form 268 |

☐ Initiate SFPA Flag

Submit

Next

Close

Privacy Act Data in Accordance With Privacy Act of 1974
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Soldier Availability Deployment Tracking - History



This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

1LT [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: NON-AVAILABLE 14 of 80

MRC Code: 03 - NOT MEDICALLY READY/SOLDIER IS DEFICIENT/CDR DETERMINES SOME DEPLOYABILITY

Commander's Medical Determination: N

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|------------|--------|--------------------------|--|--------|--------------------|------------|----------|-----------------------|
| Select One | | NAT - NON-AVAILABLE-TEMP | PENDING MILITARY OR CIVIL COURT ACTION | WP5BAA | 0356QMQM SUPPLY CO | 20160522 | 20160601 | |

☐ Add Non-Availability Record

Submit


Next

Close

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Note: Duty Status function will only need to be used for Active National GuardSoldier. (Mobilized, RC attached and AGR on active duty orders)

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Duty Status - Soldier Selection

Menu

Help

Print

Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria:

Select One

ADD

DEL

Selected Criteria:

Last Name : DAVID

Assigned Soldiers

☒

Attached Soldiers

☐

Search

Reset

Cancel

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

Page 1 of 1

| Select Deselect | Rank | Name | SSN |
|-------------------------------------|------|------|-----|
| <input checked="" type="checkbox"/> | SPC | | |

Previous

Next

OK

Clear

Close

Privacy Act Data in Accordance With Privacy Act of 1974

Duty Status - Soldier Selection

This page allows the user to build a list of soldiers for processing duty status data.

Expand the Search Criteria picklist and select a search criteria. The user can select from the following choices: SSN (using all 9 digits), Last Name or UIC.

Enter a value for the selected criteria in the text entry field below the Search Criteria picklist.

Click "ADD" to add the selected search criteria/value combination to the Selected Criteria text area. The user may only add one search criteria at a time.

The user can remove the displayed search criteria/value combination by highlighting the combination in the Selected Criteria text area and clicking "DEL".

The user can select between "Assigned Soldiers" or "Attached Soldiers" when building the search criteria, allowing the separation of assigned and attached soldiers in the search results. The system defaults to the selection "Assigned Soldiers".

Click "Search" to begin the search process. The user can continue to build the soldier list by adding new search criteria/value combinations and clicking "Search".

The system will notify the user of any discrepancies (i.e., invalid SSN, date or UIC format) found in the search process.

If no soldiers are found that match the selected search criteria/value combination, the system will display a message in the first data row of the soldier list to notify the user that no match was found.

Click "Reset" to clear all text fields.

Click "Cancel" to interrupt a search that has been initiated.

The system displays a list of soldiers (sorted by name) that best-matches the selected search criteria. If the user chooses to conduct an additional search, using new search criteria, the system will add the soldiers resulting from the search to the existing list, and resort the soldier list by name.

Select soldiers by checking the corresponding checkboxes in the Select column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

Click "OK" to proceed. The system will display the Duty Status Listing page for the first soldier on the list.

Click "Clear" to remove all soldiers from the soldier list and restart the search process.

Click "Close" to exit the page without processing. The system will display the Main Menu.

If the search result(s) returns more than one page, the user can navigate the pages by clicking "Next" or "Previous" where available.

Duty Status - Listing

The Duty Status - Listing page lists the 12 most recent military duty statuses for the selected soldier. The user has the option to add a new duty status or remove the most recent status from the soldier's record.

The system displays the selected soldier's Rank, Name, SSN, and UIC as read-only. The system also displays the soldier's position on the soldier list and the total number of soldiers from the list.

The Action column indicates the available action that the user can select to perform.

The Status column will be updated after all selected actions are completed.

The Duty Status, Effective Date, and Effective Time columns provide the details of each duty status.

After a successful addition or removal action, the Report column will allow the user to click on a link to view and/or print the duty status report.

Remove Existing Duty Status

The user may select to remove the most recent duty status by selecting the appropriate action from the Action picklist. The system will issue a message asking the user to confirm that the selected duty status(es) will be removed.

Add New Duty Status


To add new duty status, check the Add Duty Status checkbox.

Click "Submit" to proceed. The system will display the Duty Status - Soldier Data page for the first selected action.

Click "Next" to proceed to the next soldier from the soldier list without saving. The system will detect data selection on the page and prompt the user to save or discard the data accordingly. If the current page is the only or last soldier on the list, the system will return the user to the Main Menu.

Click "Close" to terminate the working session. The system will detect data selection on the page and prompt the user to save or discard the data accordingly. The system will return the user to the Main Menu.

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Duty Status - Listing

Menu

Help

Print

Exit

This page allows the user to update or remove one or more duty statuses for the selected soldier. Click on the corresponding checkbox to add a duty status. The Status column will display the user's completed actions. The Report column will allow the user to view and/or print the report using the browser's toolbar functions.

- Click "Submit" to proceed. Click "Next" to proceed without saving.
- Click "Close" to exit the page and terminate the working session.

SPC ██████████ SSN: ██████████ UIC: WP5BAA1 of 1

| Action | Status | Duty Status | Effective Date | Effective Time | Report |
|--------|--------|------------------|----------------|----------------|--------|
| | | PRESENT FOR DUTY | 20160506 | 1609 | |

☒ Add Duty Status


Submit

Next

Close

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Duty Status - Soldier Data

MenuHelpPrintExit

This page allows the user to add a new duty status for the selected soldier. Please enter or select the requested data. (*) denotes a required field.

- Click "Save" to save the current record. Click "Reset" to clear the fields.
- Click "Next" to proceed without saving. Click "Close" to exit the page and return to the Listing page.

SPC [REDACTED] SSN: [REDACTED] UIC: WP5BAA Action: Add

Current Duty Status: PRESENT FOR DUTY

*Duty Status:

ABSENT WITHOUT LEAVE

*Effective Date: 20160524

*Effective Time: 0800

☐ Add Duty Status

SaveNextClose

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Duty Status - Soldier Data

The Duty Status - Soldier Data page allows the user to add a new military duty status for the selected soldier. The system displays the selected soldier's Rank, Name, SSN, UIC, and Action as read-only.

The system displays the soldier's current duty status as read-only.

The user can expand the required Duty Status picklist and select an appropriate choice.

The system defaults the required Effective Date and Effective Time to the system's current date and time. The user may edit these fields as necessary.

Click "Save" to proceed. The system will validate the user's entry and forward the user to the next selected action from the Listing page, if any exists. If the current soldier is the last or only action, the system will return the user to the Listing page, updating the Status column to show all completed actions.

Click "Next" to proceed to the next action from the Listing page without saving. The system will detect data selection on the page and prompt the user to save or discard the data accordingly. If the current page is the only or last action on the list, the system will return the user to the Listing page.

Click "Close" to terminate the working session. The system will detect data selection on the page and prompt the user to save or discard the data accordingly. The system will return the user to the Main Menu.

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eMILPO Message


The system generates the following warning(s) for this soldier.
Click OK to continue the process.

Please note that the new **Duty Status Code (AWL)** generates information and transactions for Assignment Considerations, SFPA, Assignment Eligibility, and Soldier Availability.

OK

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Soldier Availability Deployment Tracking - History

MenuHelpPrintExit

This page allows the user to add, update or remove Deployment Records. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove existing Deployment Records. Click on the checkbox to add a new Deployment Record.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC [REDACTED] SSN: [REDACTED] UIC: WP5BAA STATUS: NON-AVAILABLE 35 of 80

MRC Code: 01 - SOLDIER IS CURRENT AND NO ISSUES

Commander's Medical Determination: Y

| Action | Status | Non-Available Status | Non-Available Reason | UIC | Unit Designation | Start Date | End Date | CDR's Decision Waiver |
|------------|--------|--------------------------|--|--------|--------------------|------------|----------|-----------------------|
| Select One | | NAT - NON-AVAILABLE-TEMP | AWOL | WP5BAA | 0356QMQM SUPPLY CO | 20160524 | | |
| Select One | | NAT - NON-AVAILABLE-TEMP | PENDING MILITARY OR CIVIL COURT ACTION | WP5BAA | 0356QMQM SUPPLY CO | 20160524 | | |

☐ Add Non-Availability Record

SubmitNextClose

Privacy Act Data in Accordance With Privacy Act of 1974
Dispose of this Property

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Suspension of Favorable Personnel Actions Listing

MenuHelpPrintExit

This page allows the user to initiate, update or remove/finalize one or multiple SFPA flags. The Status column will display the user's completed actions. Select from the corresponding picklist to update or remove/finalize existing flags. Click on the checkbox to initiate a new flag.

- Click "Submit" to proceed. Click "Next" to proceed without saving. Click "Close" to exit the page and terminate the working session.

SPC [REDACTED] SSN: [REDACTED] UIC: WP5BAA 1 of 1

| Action | Status | Flag Type | Reason | Effective Date | Expiration Date | Report |
|------------|--------|----------------|----------------|----------------|-----------------|-------------|
| Select One | | INITIAL REPORT | ADVERSE-ACTION | 20160524 | | DA Form 268 |

☐ Initiate SFPA Flag

SubmitNextClose

Privacy Act Data in Accordance With Privacy Act of 1974
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Note: After updating the duty to AWL, AWC, MIS, MIA, CAP, INT, CCA, CMA, SCA, SMA the system will auto generate a Soldier Availability Deployment Tracking (SADT) record. The system will also auto generate a SFPA AA for duty status AWL, AWC, CCA, CMA, SCA, SMA and generate the corresponding

eMILPO Main Menu



Last Successful Logon: 20160601@20:05

Assignments

Schedule Briefing
Ring Attendance
Reassignments

PERSTEMPO

Soldier Events
Individual Event

Mass Event

Processing Report

Id Management

ry Management

Workflow

Inbox
Outbox

Delegate Role

DTAS

Soldier Record
TRN Upload

Promotions

Enlisted Reduction
Lateral Appointment
Promotion
Deny Promotion
Deny Promotion List Auto Integration
Special Category Promotion
Restore/Revoke Previous Rank
Correct Date Of Rank
Rank History
Enlisted Advancement Report (AAA-117)
Enlisted Promotion Report (AAA-294)

View Only

View Soldier Information
View Unit Information

Reports

System Services

System Administration
User Documentation

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EDAS Special Letter of Instruction AAA-069
SFPA Management Report AAA-095
Report of AWOLS AAA-160
Unit Personnel Accountability Report AAA-162
Unit Personnel Accountability Notices AAA-165
Unit Soldier Readiness Report AAA-167
Unit Soldier Medical Report AAA-168
Good Conduct Medal Roster AAA-199
EDAS Individual Losing Assignment AAA-234
Enlisted Record Brief (ERB)
ERB Report Status



Reports - UIC Selection



- Adobe Acrobat Reader® is required to view these reports. Click [here](#) to download and install the software.
- To view a report, select one or more UICs then click "View" to proceed.
- To select multiple UICs, hold down the Ctrl key while you make your selections.
- Click "Close" to exit the page and return to the Main Menu.

Report AAA-095 UIC Selection

*UIC(s): WP5BAA

☐ Include Sub Units

OK

Close

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Report AAA-095

- This page displays the Suspension of Favorable Personnel Actions Management Report AAA-095 for the selected UICs. It displays the results for one UIC at a time, indicating the next UIC in the list, if any, and the number of remaining UICs.
- To view the next UIC selected, the user can click the "Next UIC ..." link at the top-left of the page.
- Each time the "Next UIC..." link is selected, the information for the next UIC is displayed, and the UIC count to the right decreases by one.
- The user can continue clicking the "Next UIC..." link until the last UIC is displayed.
- When the last UIC is displayed, the "Next UIC..." link will not be displayed, and the UIC count to the right will be zero.
- The user can close the report and return to the UIC Selection by selecting the "Back" link at the top-left of the page.
- The user can close the report and return to the Main Menu by selecting the "Close" link at the top-left of the page.
- The user can display the report help by selecting the "Help" link at the top-left of the page.
- The user can print the current report by selecting the "Print" link at the top-left of the page.
- The user can exit eMILPO by selecting the "Exit" link at the top-left of the page.



Suspension of Favorable Personnel Actions Management Report AAA-095

Date: 06/02/2016

Unit: WP5BAA 0356QMCM SUPPLY CO

| MFC | Name | DOB | Rank | DTST | DTSS NAME | Rsn | Rpt Typ | Eff Dt | Remarks | Prev ADOP Eff Dt | ADOP CO | ADOP DT |
|------------------------------------|------|-----|------|------|-----------|-----|---------|----------|------------------------------------|------------------|---------|----------|
| 0 | | | SLT | POV | | A | A | 20160522 | ADVERSE ACTION | | | |
| Total Records Displayed for MFC: 1 | | | | | | | | | | | | |
| 1 | | | SPC | POV | 20101227 | U | A | 20160522 | DRUG ABUSE ADVERSE ACTION | | NE | 20160523 |
| | | | POV | POV | 20111119 | J | A | 20111107 | ARMY PHYSICAL FITNESS TEST FAILURE | | NE | 20111108 |
| | | | SPC | AKL | 20170806 | A | A | 20160524 | ADVERSE ACTION | | NE | 20160524 |
| | | | SPC | POV | 20100409 | J | A | 20160508 | ARMY PHYSICAL FITNESS TEST FAILURE | | NE | 20160508 |
| | | | SPC | POV | 20100609 | M | A | 20160522 | LAW ENFORCEMENT INVESTIGATION | | NE | 20160523 |
| | | | SPC | POV | 20171101 | J | A | 20111107 | ARMY PHYSICAL FITNESS TEST FAILURE | | NE | 20111107 |
| | | | PFC | POV | 20160723 | J | A | 20111107 | ARMY PHYSICAL FITNESS TEST FAILURE | | NE | 20160623 |
| | | | | | | U | A | 20160402 | DRUG ABUSE ADVERSE ACTION | | NE | 20160403 |
| | | | SSG | POV | 20100807 | K | A | 20140809 | ARMY BODY COMPOSITION PROGRAM | | NZ | 20140809 |
| | | | SGT | POV | 20101109 | J | A | 20140708 | ARMY PHYSICAL FITNESS TEST FAILURE | | NE | 20140708 |
| Total Records Displayed for MFC: 9 | | | | | | | | | | | | |
| Total UIC Records Displayed: 10 | | | | | | | | | | | | |

Total Records for Report = 10

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| Rsn | Rpt Typ | Eff Dt | Remarks |
|-----|---------|----------|------------------------------------|
| A | A | 20160522 | ADVERSE ACTION |
| U | A | 20160522 | DRUG ABUSE ADVERSE ACTION |
| J | A | 20151107 | ARMY PHYSICAL FITNESS TEST FAILURE |
| A | A | 20160524 | ADVERSE ACTION |
| J | A | 20160305 | ARMY PHYSICAL FITNESS TEST FAILURE |
| M | A | 20160522 | LAW ENFORCEMENT INVESTIGATION |
| J | A | 20151107 | ARMY PHYSICAL FITNESS TEST FAILURE |
| J | A | 20151107 | ARMY PHYSICAL FITNESS TEST FAILURE |
| U | A | 20160402 | DRUG ABUSE ADVERSE ACTION |
| K | A | 20140809 | ARMY BODY COMPOSITION PROGRAM |
| J | A | 20140708 | ARMY PHYSICAL FITNESS TEST FAILURE |

- This page displays the Unit Personnel Accountability Report AAA-162 for the selected UICs. It displays the results for one UIC at a time, indicating the next UIC in the list, if any, and the number of remaining UICs.
- To view the next UIC selected, the user can click the "Next UIC..." link at the top-left of the page.
- Each time the "Next UIC..." link is selected, the information for the next UIC is displayed, and the UIC count to the right decreases by one.
- The user can continue clicking the "Next UIC..." link until the last UIC is displayed.
- When the last UIC is displayed, the "Next UIC ..." link will not be displayed, and the UIC count to the right will be zero.
- The user can close the report and return to the UIC Selection by selecting the "Back" link at the top-left of the page.
- The user can close the report and return to the Main Menu by selecting the "Close" link at the top-left of the page.
- The user can display the report help by selecting the "Help" link at the top-left of the page.
- The user can print the current report by selecting the "Print" link at the top-left of the page.
- The user can exit eMILPO by selecting the "Exit" link at the top-left of the page.

[illegible]

- This page displays the Unit Soldier Readiness Report AAA-167 for the selected UICs. It displays the results for one UIC at a time, indicating the next UIC in the list, if any, and the number of remaining UICs.
- To view the next UIC selected, the user can click the "Next UIC..." link at the top-left of the page.
- Each time the "Next UIC..." link is selected, the information for the next UIC is displayed, and the UIC count to the right decreases by one.
- The user can continue clicking the "Next UIC..." link until the last UIC is displayed.
- When the last UIC is displayed, the "Next UIC..." link will not display, and the UIC count to the right will be zero.
- The user can close the report and return to the UIC Selection by selecting the "Back" link at the top-left of the page.
- The user can close the report and return to the Main Menu by selecting the "Close" link at the top-left of the page.
- The user can display the report help by selecting the "Help" link at the top-left of the page.
- The user can print the current report by selecting the "Print" link at the top-left of the page.
- The user can exit eMILPO by selecting the "Exit" link at the top-left of the page.

[illegible]

[illegible]